



APPLICATION FOR CERTIFICATION

Please type or print clearly: *This application cannot be processed unless the application fee has been paid by check sent to the IADE treasurer or via credit card on the website.* Academic Degrees, Certificates, and completed formal training programs that are relevant to the FDE field must be provided with copies of diplomas, transcripts or other official documents. Include a copy of your Curriculum Vitae.

Personal Details

Title(Dr./Mr./Ms.) _____ Last Name: _____

First Name: _____ Middle Initial: _____

Address: _____

City: _____ State: _____ Code: _____

Country: _____ Company/Firm: _____

Telephone: _____ Fax: _____

Email: _____ Mobile Phone: _____

Website: _____

Academic/Training/Apprenticeship Details

Qualifications obtained, including degrees, formal certificates, formal training programs or apprenticeships. Year of graduation, location of school or training facility and name of trainer for apprenticeships is required.

Course of Study	Place of Study	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Specialized Training/Seminars Attended

Seminar	Location	Date	Classroom Hours

Occupational or Employment History and Other Memberships

Please attach a resume or curriculum vitae outlining in specific any positions or work directly related to the field of forensic document examination, along with responsibilities and accomplishments in each position. Use section below for remarks.

Professional Reference

Please provide the name of a professional in the FDE or an allied field who will provide us with a reference. If you trained under a mentor have your mentor provide the reference.

Personal Statement

The Membership Committee is interested in learning about your professional and personal goals as they relate to the FDE field. Please use the space below to describe your ambitions and expectations and how you would like to see IADE assist in reaching those goals.

Current Status as Student (if applicable)

I am currently a student at _____ College/University.

My field of study or major is _____

_____ I am interested in IADE approved educational and/or training programs in Document examination.

_____ I have completed a Document Examination Program/Apprenticeship and am interested in Certification.

Points needed to apply for certification

Bachelor’s Degree in any category	10 points	_____
Bachelor’s Degree in related field*	15 points	_____
Associate’s degree in related field*	5 points	_____
Per year experience in Document Examination field	1 point/year	_____
Completion of approved course in document examination from Reed Hayes or Katherine Koppenhaver	15 points	_____
Completion of American Institute of Applied Science Program	5 points	_____
Graduate Course, Document Examination, East Tenn. University	10 points	_____
Conferences attended points per each forensic conference	5 points	_____
Combat Training – required for certification	5 points	_____
Lecturer at a Conference – one or more hours	5 points	_____
Teaching a one-hour class such as a Monday night class	5 points	_____
Publication in a Peer Review Journal	5 points	_____
Attending Monday night classes & submitting homework/per class	1 point	_____
Apprenticeship – point awarded per cases reviewed	1 point	_____

*Forensic Science, Science, Mathematics, Criminal Justice

35 points required

Total

I hereby agree to abide by the by-laws of the International Association of Document examiners and certify that all of my information is accurate and complete to the best of my knowledge.

Signature: _____ Date: _____

Send application to Certification Chairman
Beth Chrisman, CQDE
6320 Canoga Ave, 15th Floor
Woodland Hills, CA 91367
Bus: (310) 910-3993
Fax: (310) 861-1614
beth@handwritingexpertcalifornia.com

For \$100 fee use credit card at Website: www.iade.us
using the drop down menu choosing ‘certification fee’
or send check made payable to IADE to:
William B. Smith, CQDE, Treasurer
10019 Sweetleaf Street
Orlando, FL 32827
Please print “Certification Fee” on the memo line.